



# APICON 2025, KOLKATA

80<sup>th</sup> ANNUAL CONFERENCE OF THE ASSOCIATION OF PHYSICIANS OF INDIA  
23<sup>rd</sup> - 26<sup>th</sup> January 2025, Biswa Bangla Mela Prangan, Kolkata



Education, Ethics, Empathy

## Request for Proposal for Fabrication Services

<b>Event:</b>	APICON 2025 KOLKATA								
<b>Venue:</b>	The Biswa Bangla Mela Prangan Kolkata								
<b>Dates:</b>	23rd - 26th January 2025								
S.No.	Particulars	Size			Unit	Qty.	Rate INR	Total INR	Remarks
		L	W/H	Area					
<b>1</b>	<b>Photo Ops/Passage / Walkway at the venue</b>						-		
1.1	Brand New Non-Woven Needle Punch Synthetic Carpet (With Plastic Coverage) for Passage Area			70,000	sqft	1	-		
1.2	Entrance Gate based on kolkata theme				Each	1			
1.3	Phot Ops in different areas					6			
<b>2</b>	<b>Registration Area / Kit Distribution Area / Cloak Room</b>								
2.1	Printed Carpet in registration area			15000	sft	1	-		
2.2	Maxima SYSTEM Constructed Double Desk Registration Counters 1500mm (W) x 750mm (D) x 2400mm (H), Including Front Graphic as Backlit Fabric (60" x 40"), Digital Print on Fascia, 2 Chairs on each Counter, 2 Power Strip 5/15 AMP and 1 Dustbin				each	30	-	Theme based counters	
2.3	Self Check in Kiosks				Each	5	-		
2.4	Q-Managers				each	80	-		
2.5	Customized MAY I HELP YOU Counter				each	1	-		
2.6	Cloak Room Construction with Counter and Metal Shelves System of size 10m x3m				LS	1	-		
2.7	KIT Distribution and Storage Area Construction with Counter and Metal Shelves System of size 10m x 3m				LS	1	-		
2.8	Photo Op Based on Kolkata Theme at registration area				LS	1			
<b>3</b>	<b>Scientific Halls - Pavilion A</b>						-		
3.a	Construction of <b>Sound proof halls</b> with Plywood Construction of min 20ft-22ft for Hall A and min 16ft for other halls. Halls Costs per sqm to include following components :								
	<b>Sound Absorption Materials</b>								
	<b>Fabric Covering of the wall</b>								
	<b>Perforated Sheet for sound absorption</b>								
	<b>False Ceiling tiles</b>								

	<b>Ceiling Lights 2 x2ft</b>								
	<b>Air Conditioning system</b>								
	<b>Stage Setup - Customised Stage with curve steps for Hall A</b>								
	<b>Risers For LED's</b>								
	<b>Chairs for delegates</b>								
	<b>Head Table Chairs,</b>								
	<b>Head table and name plates</b>								
3.1	Plenary Hall 1 - Side walls of height min 20ft with fabric complete with AC and false ceiling and ceiling lighting including stage setup, chairs, risers for LED wall, console masking	30	50	1500	SQM	1			-
3.2	Hall 2 - Side walls of height min 16ft with fabric complete with AC and false ceiling and ceiling lighting including stage setup, chairs, risers for LED wall, console masking	20	35	700	SQM	1			-
3.3	Hall 3 - Side walls of height min 16ft with fabric complete with AC and false ceiling and ceiling lighting including stage setup, chairs, risers for LED wall, console masking	20	25	500	SQM	1			-
3.4	Hall 4 - Side walls of height min 16ft with fabric complete with AC and false ceiling and ceiling lighting including stage setup, chairs, risers for LED wall, console masking	20	25	500	SQM	1			-
3.5	Hall 5 - Side walls of height min 16ft with fabric complete with AC and false ceiling and ceiling lighting including stage setup, chairs, risers for LED wall, console masking	20	25	500	SQM	1			-
3.6	Hall 6 - Side walls of height min 16ft with fabric complete with AC and false ceiling and ceiling lighting including stage setup, chairs, risers for LED wall, console masking	20	25	500	SQM				-
3.7	Hall 7 - Side walls of height min 16ft with fabric complete with AC and false ceiling and ceiling lighting including stage setup, chairs, risers for LED wall, console masking	15	25	375	SQM	1			-
3.8	Hall 8 - Side walls of height min 16ft with fabric complete with AC and false ceiling and ceiling lighting including stage setup, chairs, risers for LED wall, console masking	15	25	375	SQM				-
3.9	Hall 9 - Side walls of height min 16ft with fabric complete with AC and false ceiling and ceiling lighting including stage setup, chairs, risers for LED wall, console masking	15	20	300	SQM				-
3.10	Brand New Non-Woven Printed Carpet (With Plastic Coverage) for Passage Area - Pavilion A			8500	SQM	1			-
<b>4</b>	<b>Pavilion B</b>								-

4.1	<b>Exhibition Stand Construction (Maxima Booth)</b>									
	Construction of Stalls with aluminum R8 system with powder coated finish with new laminated panels, Fascia having name of participants and Stall Number Furniture to be provided for standard stall in 6 (Multiple Stall) 1 - Information Table with laminated Top - 01 2 - Exhibitor Chairs - 02 3 - Spot Lights - 03 4 - Plug Point 5/15 Amp with switch - 01 5 - FASCIA with Name of Company 6 - Waste Bin - 01				SQM	1000			-	
4.2	Brand New Non-Woven Needle Punch Synthetic Carpet (With Plastic Coverage) for Passage Area - Pavilion B			8500	SQM	1			-	
4.3	Construction of <b>Sound proof halls</b> with Plywood Construction of min 20ft-22ft for Hall A and min 16ft for other halls. Halls Costs to include following components									
	Sound Absorption Materials									
	Fabric Covering of the wall									
	Perforated Sheet for sound absorption									
	False Ceiling tiles									
	Ceiling Lights 2 x2ft									
	Air Conditioning system									
	Stage Setup - Customised Stage with curve steps for Hall A									
	Risers For LED's									
	Chairs for delegates									
	Head Table Chairs,									
	Head table and name plates									
4.3.1	Hall 10 - Side walls of height min 20ft with fabric complete with AC and false ceiling and ceiling lighting including stage setup, chairs, risers for LED wall, console masking	18	25	450	SQM	1			-	
4.3.2	Hall 11 - Side walls of height min 16ft with fabric complete with AC and false ceiling and ceiling lighting including stage setup, chairs, risers for LED wall, console masking	12	20	240	SQM	1			-	
4.3.3	Hall 12 - Side walls of height min 16ft with fabric complete with AC and false ceiling and ceiling lighting including stage setup, chairs, risers for LED wall, console masking	12	20	240	SQM	1			-	
4.3.4	Hall13 - Side walls of height min 16ft with fabric complete with AC and false ceiling and ceiling lighting including stage setup, chairs, risers for LED wall, console masking	12	15	180	SQM	1			-	
4.3.5	Hall 14 - Side walls of height min 16ft with fabric complete with AC and false ceiling and ceiling lighting including stage setup, chairs, risers for LED wall, console masking	12	15	180	SQM	1			-	

4.3.6	Hall 15 - Side walls of height min 16ft with fabric complete with AC and false ceiling and ceiling lighting including stage setup, chairs, risers for LED wall, console masking	15	25	375	SQM	1			-
<b>5</b>	<b>Lunch Area / Food Court Area - Hanger 1 of size 30m x55m</b>								
5.1	A Shape German Aluminium Hanger complete with frame and covers	30	55	1650	SQM	1			
5.2	Double Layer platform minimum 1ft high	30	55	1650	SQM	1			
5.3	printed carpet on the floor	30	55	1650	SQM	1			
5.4	Air Conditioning as 50 SFT / tonne - 355 tonnes	30	55	355.08	Unit	1			
5.5	Glass Doors x 4 sets each hanger			4	Each	1			
5.6	Fasteners for each base plate					1			
5.7	Repairing of paver tiles and leaving it back in condition of as it is								
5.8	A shape Hanger Draping on ceiling								
5.9	Side walls to have mural artwork depicting theme								
5.10	Buffett Tables with Cover and Frill			200	each	2			
5.11	Round Table with Underlay and Overlay			50	each	2			
5.12	Banquet Chairs with Cover			400	each	2			
5.13	Cocktail Tables			40	each	2			
<b>6</b>	<b>Lunch Area / Food Court Area - Hanger 2 of size 30m x 55m</b>								
6.1	A Shape German Aluminium Hanger complete with frame and covers	30	55	1650	SQM	1			
6.2	Double Layer platform minimum 1ft high	30	55	1650	SQM	1			
6.3	printed carpet on the floor	30	55	1650	SQM	1			
6.4	Air Conditioning as 50 SFT / tonne - 355 tonnes	30	55	355.08	Unit	1			
6.5	Glass Doors x 4 sets each hanger			4	Each	1			
6.6	Fasteners for each base plate					1			
6.7	Repairing of paver tiles and leaving it back in condition of as it is								
6.8	A shape Hanger Draping on ceiling								
6.9	Draping on the side walls and gable sides								
6.1	Buffett Tables with Cover and Frill			200	each	1			
6.11	Round Table with Underlay and Overlay			50	each	1			
6.12	Banquet Chairs with Cover			400	each	1			
6.13	Cocktail Tables			40	each	1			
<b>7</b>	<b>Branding and Signages for the Conference</b>								-

7.1	<b>Printing of Signages on Star Flex Media with Black Back with the mounting on the Iron Frame</b> : Approx Signages printing like Branding Panels with Venue Direction at various locations of the city, hanger Fascades, Side Walls, Welcome Entry Gate, Parking Signage around the Venue, Welcome Hoardings around the Venue, Complete Layout Plan Of the Venue with Know your location details, Programme details panel, Hall wise detailed panels with details of each day, Hall wise / Day wise			1,25,000	sqft	1		
<b>8 Electricals &amp; Generators For General Lighting</b>								-
8.1	Power distribution with armored cables from main panel board & Generator up to Registration Area & Exhibition Area & Sub distribution with main panel switch board & sub main panel			1900	1	per KW		-
8.2	Soundproof generator 125 KVA with diesel & operator for 10 hours running per day During the Show 25 gensets for 6 days 24 gensets x 6 days			144	Units	each/per day		
8.3	Earthing							
<b>9 Transportation and Logistics</b>								
9.1	Transportation Costs to end fro				1	LS		
9.2	Boarding and Lodging Costs				1	LS		
<b>Sub Total INR</b>								
GST @ 18%								-
<b>Total Cost of the Project INR</b>								
<b>Eligibility Criteria</b>								
1	The bidder Should Have registered GST in West Bengal							
2	The bidder Should be empanelled with Venue							
3	The bidder Should have experience of handling medical conference at the same venue							
4	The bidder should have handled min of 5 medical conferences of 5000 pax ( National Conferences )in last 3 years							
5	The Bidder should have handled at least 1 APICON in last 3 years							
6	The bidder should have min turnover of 50 Crores in last 2 financial years							
<i>This is electronically generated document thus signatures are not required</i>								